

END OF FIRST SEMESTER EXAMINATION 2018/2019 ACADEMIC YEAR

COURSE: INFORMATION LITERACY SKILLS (EBS118)

DATE -----

DURATION 1 HOUR

INSTRUCTION: ANSWER ALL QUESTIONS IN SECTION A, ONE (1) QUESTION EACH FROM SECTION B AND C.

SECTION A

- a) Why is it necessary to update reference materials? 1 mark
- b) Give two advantages of being information literate? 2 marks
- c.) Identify then three (3) parts of the 15th edition of the Encyclopedia Britannica... 2mark
- d.) State five (5) advantages of a digital library 5marks

- a) State five source type of reference materials you know? 5marks
- b) State two (2) function of a national library 2 marks
 - Mention two (2) types of dictionaries you know 2 marks
 - What is a reference material? 1 mark

SECTION B

3) a) state the two ways of acknowledging your sources within a text and illustrate your answer with examples for each 4marks

b) The second edition of a book titled “the History of McCoy College “was published in Wa by lexis publisher in the year 2009, the book was written by Alex Kankpi Suglo and Ancel Sung Dabuo. Use the APA citation style to write a reference for this book. 8 marks

c) Define the following terms

- Plagiarism 4 marks
- Exclusive right 4 marks

4.(a) What are the legal exceptions to the copyright law? 3marks

(b) A. The internet is populated with a lot of information .state and explain three criteria you will use to establish the genuineness or authenticity of the information taken from the internet. 9

marks

c) When research is conducted on the internet for academic or research purpose, it is important to evaluate the websites you visit. State three criteria you will use to critically evaluate the information. 6 marks

(d) . Briefly describe a browser. 1 mark

SECTION C

5. Write short notes on the following:

- Browsers(6 marks)
- Bandwidth (3 marks)
- Computer network(3 marks)

b. What are the basic steps you would employ to carry out effective searching on the internet. (6 marks)

c. mention two reasons why one must search effectively on the internet. 2 marks

6(a). State four types of information available on the internet. 4 marks

(b). briefly describe a search engine. 2 marks

(c). mention any four devices available for accessing information on the internet

4 marks

(d). the growth of the internet has contributed immensely to the development of society. State and explain any two uses of the internet to society.

2marks

(e) . A. identify five specific examples of plagiarism.

5 marks

McCOY UNIVERSITY COLLEGE OF EDUCATION –NADOWLI UPPER WEST
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DURATION 1 HOUR

MARKING SCHEME

SECTION A

- (a) Why is it necessary to update reference materials?
 - **To keep abreast with the current/recent development**
- (b) Give two advantages of being information literate: **IL is able to**
 - **Determine the nature and extent of information needed.**
 - **Access information effectively and efficiently.**
 - **Evaluate information and resources.**
 - **Integrate information ethically and legally.**
- (c) Identify then three parts of the 15th edition of the Encyclopedia Britannica.
 - **There are :Propaedia, Micropaedia and Macropaedia**
- (d) State five advantages of digital library

Advantages of digital library

- **Nearly unlimited storage space at a much lower cost**

- **Re-allocate funds from some staff, collection maintenance, and additional books.**
- **No physical boundary**
- **Round the clock availability**
- **Multiple access**
- **Enhanced information retrieval.**
- **Preservation for some print material**

a) State five source type of reference materials you know? 5marks

- **Dictionaries,**
- **encyclopedias,**
- *Journal thesauri,*
- *Textbook*
- *articles*

b) State two (2) functions of a national library 2 marks

- **Legal deposits (supposed to received free of charge at least one copy of every work published in the country)**
- **Compilation of national bibliography**
- **Storage of numerous valuable works and rare books**
- **Practical training of library staff**
- **Conducting research as a consultancy service for individual and the nation.**

• Mention two (2) types of dictionaries you know 2 marks

- **General dictionaries**
- **Translating dictionaries**
- **Subject dictionaries:**
- **Specialized dictionaries**
- **entomology dictionaries**
 - **Any two mentioned correctly**
- **What is a reference material? They are resources that contain facts brought together from many sources and organized for quick and easy use. 1 mark**

SECTION B

3) a) state the two ways of acknowledging your sources within a text and illustrate your answer with examples for each 4marks

- **ans :Name both authors in the signal phrase or in the parentheses each time you cite the work**
- **List all authors in the signal phrase or parentheses the first time you cite the source**

b) The second edition of a book titled “the History of McCoy College “was published in Wa by lexis publishers in the year 2017, the book was written by Alex Kankpi Suglo and Ancel Sung Dabuo. Use the APA citation style to write a reference for this book.

8 marks **ans:Alex K.A, Ancel S.D(2017).”The Histroy of McCoy College”Wa: Lexis Publishers**

c) Define the following terms 8 marks

- **Plagiarism: Plagiarism is Claiming or implying original authorship of someone else written or creative work in whole, part onto one’s own**
- **Exclusive right :It is the right to Reproduce the copyrighted work**

4. (a) What are the legal exceptions to the copyright law?

3marks

Exceptions allow for the use of a work without requesting permission from the copyright holder and potentially paying fees.

There are three major exceptions to the copyright law that are commonly used by educators:

- fair use,
- face-to-face instruction,
- Virtual instruction.

(b) A. The internet is populated with a lot of information .state and explain three criteria you will use to establish the genuineness or authenticity of the information taken from the internet. 9

marks

- **Credibility of websites,**
- **author credentials,**
- **educational background**
- **Expertise on the topic.**
- **Reliability, accuracy/completeness. Any three well explained attracts 3 *3=9 marks**

c) When research is conducted on the internet for academic or research purpose, it is important to evaluate the websites you visit. State three criteria you will use to critically evaluate the information. 6 marks

- **Critically examine the author's credentials**
- **Expertise on the topic, Evaluate the website itself**
- **Educational background by reading the biographical information**

(d) . Briefly describe a browser. It is a **software program used to access web resources.**

1 mark

SECTION C

5. Write short notes on the following:

- Browsers **Browser**: It is a **software program used to access web resources.**
EG mozilla firefox, safari, opera mini, phonix, chrome etc 6 marks
- **Bandwidth**: determines the speed and amount of data or information that is transferred from one place to the other on the internet. 3 marks
- **Computer network**: **it the connection of two or more computer to a network to share resources**
- b. What are the basic steps you would employ to carry out effective searching on the internet.
- **Define your information need**
- **choose your search terms**
- **decide which source /search tool to use**
- **Fine out how the search tool functions**
- **Run your search**
- **Review and refine your search** (6 marks)

c. mention two reasons why one must search effectively on the internet. 2 marks

- **In order to fine the right information &**
- **There huge amount of resources online**
- **The www is not catalogue or indexed**
- **We need to make use of effective resources such as computers, bandwidth, time and money.**

6(a). State four types of information available on the internet. 4 marks

- **Web documents,**
- **online journals,**
- **publications**
- **Online books.**

(b). briefly describe a search engine.

2 marks

search engine is really a general class of programs, it is often used to specifically describe systems like Google, Bing and Yahoo! Search that enable users to search for documents on the World Wide Web.

(c). mention any four devices available for accessing information on the internet

4 marks

- **Smart phones,**
- **computers,**
- **iPad, tablets**
- **desktops**

(d). the growth of the internet has contributed immensely to the development of society. State and explain any two uses of the internet to society.

2marks

- **For communication eg E-mail**
- **Use in education**

(e) . A. identify five specific examples of plagiarism.

5 marks

- **copying of text from the internet ,book, article without citing the source**
- **re-writing a text in your own words without stating your source**
- **paying for essay and presenting it as yours**
- **Handing in another students work under your name.**
- **Copying statistic maps tables, or chart without citing source.**